

May 24, 2007

The Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat held a regular meeting on Thursday, May 24, 2007, at 3:00 p.m. at the Council Room of the Wytheville Municipal Building located at 150 E Monroe Street, Wytheville, Virginia.

**MEMBERS PRESENT**

Joe Freeman, Chairman  
William F. Snyder, Vice Chairman  
David N. Johnson

Linda DiYorio  
Danny Gordon  
Tom W. Jones

**MEMBERS ABSENT**

Dave Elmore

**EX-OFFICIO MEMBERS PRESENT**

None

**EX-OFFICIO MEMBERS ABSENT**

R. Cellell Dalton, Wythe County Administrator  
Raymond E. Matney, Rural Retreat Town Manager  
C. Wayne Sutherland, Jr., Wytheville Town Manager

**DETERMINATION OF QUORUM**

Chairman Freeman called the meeting to order and determined a quorum to be present. Dr. Johnson offered the invocation, and Mr. Freeman led the Pledge of Allegiance.

**CITIZENS' TIME**

Mr. Freeman asked if there were any persons present who wished to address the board during citizens' time. There being none, he proceeded with the meeting.

## **APPROVAL OF MINUTES -April 26, 2007, board meeting**

Dr. Johnson made a motion, seconded by Mr. Jones, to approve the minutes as presented. With no further discussion, the motion passed unanimously.

## **APPROVAL OF INVOICES**

Mr. Webb made reference to check #5268 which covers the expense of imprinted golf balls for the Industry Appreciation Golf Tournament. Mr. Webb also addressed check #5266 as it is a reimbursement for a team entry in the golf tournament. Brewer Automotive Components notified the Joint IDA that they would be participating, then due to unforeseen circumstances, had to cancel at the last minute. They had submitted their payment of \$160.00. This check is a refund for one half of the team entry fee. Mr. Webb also commented on check #5275 stating it will be reimbursed fully by Williams Manufacturing and Southwest Specialty Heat Treat. He also stated that check #5290 is the last payment for this fiscal year to the aCorridor. Mr. Freeman asked about check #5283, and Mr. Webb stated this is for the career coaches and is the final payment. Mr. Jones inquired about check #5286 and Mr. Webb stated this was the fee for the golf tournament. Mr. Webb also stated that several payments were being made for the job fair advertisements. Mr. Gordon made a motion, seconded by Ms. DiYorio, to pay the invoices. With no further discussion, the motion passed unanimously.

### **Joint IDA of Wythe County**

#### **Check Register**

For the Period From April 27, 2007 to May 24, 2007

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
5258	5/24/07	Alan R. Hawthorne	4,050.76
5259	5/24/07	Danielle M. Skeens	1,746.22
5260	5/24/07	Michael B. Webb	2,084.44
5261	5/24/07	Robert G. Moore	1,100.00
5262	5/24/07	Appalachian Power	79.80
5263	5/24/07	Alan Hawthorne - Reimbursement	341.93
5264	5/24/07	Anthem Southeast Dental	94.89
5265	5/24/07	Anthem Blue Cross and Blue Shield	1,505.38
5266	5/24/07	Brewer Automotive Components	80.00
5267	5/24/07	Companion Life Insurance Co	169.75
5268	5/24/07	Draper Valley Golf Club	561.00
5269	5/24/07	Gazette Twin County Classifieds	305.55
5270	5/24/07	Media General - TC/SWVA	2,416.60
5271	5/24/07	Mike Webb	17.95
5272	5/24/07	The Mount Airy News	403.12
5273	5/24/07	Postmaster	43.00
5274	5/24/07	The Roanoke Times	965.50
5275	5/24/07	Smokey's Bar-B-Que	119.88

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
5276	5/24/07	The Southwest Times	884.40
5277	5/24/07	Sprint PCS	82.44
5278	5/24/07	Embarq	149.28
5279	5/24/07	Embarq	6.35
5280	5/24/07	Town of Wytheville - Postage	58.45
5281	5/24/07	VA Economic Dev Assoc.	40.00
5282	5/24/07	Bankcard Services	150.95
5283	5/24/07	Wythe County Public Schools	3,043.77
5284	5/24/07	WMEV-FM/AM	240.00
5285	5/24/07	Wytheville Office Supply	47.12
5286	5/24/07	Wytheville Golf Club	2,880.00
5287	5/24/07	Wytheville Meeting Center	50.00
5288	5/24/07	Xerox	267.86
5289	5/24/07	Cumulus Broadcasting	700.00
5290	5/24/07	The Mount Rogers Dev Partnersh	6,899.75
5291	5/24/07	Danielle M. Skeens	22.80
5292	5/24/07	VA Dept Of Taxation	478.01
5293	5/24/07	First Bank of Virginia	2,864.62
5293V	5/24/07	First Bank of Virginia	2,864.62
5294	5/24/07	First Bank of Virginia	2,864.62
<b>Total</b>			<b>34,951.57</b>

## **PRESS RELEASE -Lane Enterprise**

The board reviewed the following press release:

### **PRESS RELEASE**

#### **Construction Underway in Progress Park for Lane Enterprises' Facility**

WYTHEVILLE—Lane Enterprises Inc. today held a ground-breaking ceremony to officially recognize the construction of its new Progress Park facility to produce and distribute high-density polyethylene (HDPE) plastic drainage pipe. Work is currently underway on the company's 25-acre industrial lot near the southern entrance of Progress Park.

Lane operates ten plants in the Mid-Atlantic and Northeast states, producing corrugated metal and plastic drainage pipe for the construction industry. Pipe from 6" to 144" in diameter is used in storm water management systems, for culverts, and for small bridge applications.

"The addition of our new facility in Wytheville represents an important strategic growth

opportunity for Lane. The proximity to major highways, rail service, and a strong community made Wytheville the perfect location for Lane's southern plastic pipe operations," said company President Patrick Collings.

"We are pleased to soon have Lane Enterprises as the newest manufacturing facility operating in Progress Park," said Wythe County Board of Supervisors' Chairman Wythe B. "Bucky" Sharitz.

Within the past year, Lane Enterprises became a 100% employee-owned company through its conversion to an ESOP structure. Lane's headquarters are in Camp Hill, Pennsylvania. The company operates a metal pipe facility in Dublin, Virginia.

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## **OLD BUSINESS**

### **2007 INDUSTRY APPRECIATION GOLF TOURNAMENT (MAY 15, 2007)**

Mr. Webb presented the board with a slide show about the golf tournament. He stated it was a great success and appeared that there would be enough money remaining to cover the industry awards in November. Mr. Freeman commented on the great weather and hard work that the committee put forth to make this event such a success. Mr. Freeman also stated that Gatorade and Camrett Logistics provided goody bags for each player. He remarked that the event seemed to flow very well and all that participated seemed very pleased.

Dr. Snyder commented that he had the privilege to work with other economic development agencies over the past few months and having worked with them, he was very pleased with the efforts of the Joint IDA of Wythe County.

### **REPORT OF VISIT BY VEC COMMISSIONER AND DEPUTY COMMISSIONER**

Mr. Webb stated that Dr. Hawthorne met with Virginia Employment Commissioner Dolores Esser and Deputy Commissioner Nicholas Kessler on May 2, 2007. Mr. Roger Frye of the local VEC office was able to join this visit. Dr. Hawthorne and Mr. Frye gave them an overview of Wythe County and hosted a tour of Progress Park. They were very impressed and appreciative of this treatment. Mr. Webb reported that Dr. Hawthorne attended the public hearing later that day on the possible VEC office closings, and comments received at the hearing were overwhelmingly positive in support of the local office.

## **INDUSTRIAL PARK SIGNAGE**

Mr. Webb stated that Southwest Signs added Ferguson Plumbing Supplies onto the Fairview Industrial Park entrance sign. Mr. Webb remarked that Ferguson will pay for this addition.

Mr. Webb informed the board that research is still being conducted on the proposed signage at the southern entrance to Progress Park. He stated that Dr. Hawthorne continues to research this matter further and this is just the preliminary stages. Mr. Jones asked if there was an issue with the distance the sign must be placed from the interstate. Mr. Webb replied that this is still in the preliminary stages and research is still be conducted. Ms. DiYorio commented that the Nye Road issue was not discussed at the most recent Wytheville Planning Commission meeting, but was to go before the Wytheville Town Council.

## **OFFICE SERVER**

Mr. Webb stated the new server arrived, but that installation has been more intense than originally anticipated. He stated that Dr. Hawthorne has been working diligently on transferring files. He has contacted Chris King, who installed the old server, for assistance. Mr. King will be by the office sometime next week.

## **NEW BUSINESS**

### **CRIFA MANAGEMENT AGREEMENT**

Mr. Webb presented the board with the CRIFA management agreement for the upcoming fiscal year. Mr. Freeman asked if there were any additions or corrections to this from previous years. Mr. Webb stated this was the same agreement as always, with the dates being changed to reflect the new fiscal year. Mr. Gordon made a motion to accept the agreement as presented. Ms. DiYorio seconded the motion, and with no further discussion, the motion passed unanimously. A copy of the management agreement follows the minutes.

### **VIRGINIA JOBS INVESTMENT PROGRAM**

Mr. Webb noted that Jobs Investment Program had twelve active projects in Wythe County during fiscal year 2007.

## **LOCAL INDUSTRY STATUS UPDATE**

Mr. Webb provided a slide show of local industries. He noted that the local economic base is diverse and healthy. He also noted that several local companies are under new management or new ownership since the last update.

Ms. DiYorio informed the board that the annual Chamber Award Dinner will be held on November 19, 2007, at the new Wytheville Meeting Center.

## **QUARTERLY JOINT IDA NEWSLETTER**

Mr. Webb presented the board members with the spring 2007 newsletter.

## **PROJECT UPDATES**

Mr. Webb gave an update on a potential project in Progress Park

## **OTHER**

Mr. Freeman asked if the road was now open from the northern to southern entrance of Progress Park. Mr. Webb stated it is finished but it not officially open to through traffic. He commented that the contractor has to make some modifications before the Virginia Department of Transportation will accept the road.

Mr. Freeman asked if Coalfield Services had began construction in Progress Park. Mr. Webb replied they begun grading the property.

Mr. Webb asked the board if they wished to participate in the Chamber Business Directory with a half page ad as in the previous years. Mr. Gordon made the motion to proceed as in previous years. Ms. DiYorio seconded the motion, and with no further discussion, the motion passed unanimously. Dr. Johnson thanked the Joint IDA for working with the Chamber of Commerce on various items.

Mr. Webb informed the board that some of the curb might need to be removed from the northern entrance sign at Progress Park as tractor trailers continue to hit it.

Mr. Webb reminded the board that the Joint IDA office will be closed for Memorial Day.

**ADJOURN**

There being no other business, Mr. Freeman adjourned the meeting at 3:37 p.m.

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Joseph W. Freeman, Chairman

Attest:

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Danielle M. Skeens, Secretary

## **Management Agreement**

This Agreement is made between the Crossroads Regional Industrial Facility Authority (Crossroads RIFA) and the Joint Industrial Development Authority of Wythe County (Joint IDA).

WHEREAS the Crossroads RIFA goal is to support and encourage regional collaboration in economic development by providing cost and revenue sharing projects for member jurisdictions, and

WHEREAS the Crossroads RIFA desires staff and office support to plan, implement, and manage such operations as determined desirable and appropriate by its Board of Directors, and

WHEREAS the Joint IDA has the desired expertise to provide such support, and

WHEREAS the Joint IDA Board of Directors has determined that providing such support is consistent with its goals of promoting economic development in Wythe County,

THE PARTIES NOW HEREWITH AGREE:

**SERVICES:** Management and support services for the operation of the Crossroads RIFA to include executive leadership, office support, record keeping, planning, promotion, professional services, and other such services as shall be determined necessary and consistent with afforded operating budget shall be provided by the Joint IDA.

**TERM:** The term of this agreement shall be from July 1, 2007, through June 30, 2008.

**BUDGET:** Funding for the desired level of services shall be mutually agreed upon and approved as part of this agreement and may be amended by mutual agreement thereafter.

**TERMINATION:** This agreement may be terminated by either party with a 120-day written notice or at any time by mutual consent.

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Trenton G. Crewe Jr., Chairman

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Joseph W. Freeman, Chairman

**Crossroads Regional Industrial Facility Authority    Joint Industrial Development Authority of Wythe County**